



**Gila County Community College District
Governing Board Regular Meeting
Gila Pueblo Campus
April 17, 2014
APPROVED**

A Regular Meeting of the Gila County Community College District Governing Board was held via ITV on April 17, 2014 in Room 522 at the Gila Pueblo Campus and Room 209 at Payson Campus, Gila Community College, pursuant to A.R.S. §38-431.02(B), notice having been duly given.

Governing Board Members Present:

Samuel I Moorhead, President
Armida Bittner, Secretary
Dr. Larry Stephenson, Member
John Zilisch, Member
Jerry McCreary, Member

Governing Board Members Absent:

N/A

Staff Present:

B. Stephen Cullen, Senior Dean, Pam Butterfield, Payson Dean, Ron Carnahan, Project Coordinator – IT Gila County, Susan Gallo, Fiscal Coordinator, L.Q.Harris, Software Support Specialist, and Pam Moore, Administrative Assistant.

OTHER GUESTS: Bryan Chambers, Gila County Attorney's Office, Linda Cox-Ford, Mike and Vicki Crackel, Billie Leep, Jarrod Listiak, Barbara Minton, Michele Nelson, Payson Roundup, Melinda Nino, Sue Williams, Beata Tarasiuk, CVIT Director, Matt Weber, Superintendent of NAVIT-JTED,.

1. Call to Order, Roll Call, Pledge and Acknowledge Guests

President Moorhead called the meeting to order at 10:01 am, he acknowledged the roll call, and the recognition of guests. Member Zilisch led the Pledge of Allegiance.

2. Call to the Public

Jarrod Listiak, Globe Art Department representative, voiced concerns regarding the continuation of the Globe Art Department and the proper level of instruction due to Mr. Brown's contract not being renewed. Member Stephenson responded stating that Payson does not have a full-time art instructor.

Barbara Minton, a Phi Theta Kappa member, addressed the Board regarding the Art Department and the fall semester schedule as she is attempting to get her art degree. She also stated that the Campus needed more recyclable places. Senior Dean Cullen informed the Board that there would be no interruption in art courses.

3. Reports/Information

A. President's Report

President Moorhead summarized his written report included in the packet regarding Work Force Development and STEM funds, the need for a lobbying firm and graduation ceremonies. (Report attached and made a part of the official minutes.)

B. Gila Community College District Report/Information

In addition to the report provided in the packet, Senior Dean Cullen informed the Board that we will have the largest graduating class to date with 86 individuals receiving AA/AAS Degrees, and added to that number the Certificates of Proficiency we will be well over 100.

On Budget reductions on the expenditure side it was necessary to reduce \$145,000 for the San Carlos Campus. He met with the Tribal Officials to explain the reductions and is hoping that they will provide the \$145,000. May 15th is the date the funding is needed (Report attached and made a part of the official minutes.)

C. Financial Reports/Information

Susan Gallo provided information regarding the financial reports in the packet from EAC and the recap that she and Dr. Stephenson developed some time ago. Member Stephenson pointed out the difference in cost for the Art Department in Globe and Payson, and asked about the property tax and the waiver. Susan responded to questions and discussion followed (Financial Report attached and made a part of the official minutes.)

4. Old Business**A. Cosmetology Program—Payson Campus/Information/Discussion/Action**

Matt Weber of NAVIT informed the Board that he appreciates working with GCC and is looking forward to having the Cosmetology Program in Payson and NAVIT has set aside a little over \$100,000 to pay GCC to get the building in and asking that half be repaid (without interest) over seven to ten years. NAVIT also has \$60,000 set aside for equipment. Their attorney is working on an IGA and hoping to have a special meeting to address and approve. Questions regarding site location and steps involved in project were asked and discussion followed.

B. Tuition Revision FY 2014-15/Information/Discussion/Action

Member Stephenson presented a proposed tuition schedule for 2015 which he crafted. He stated that he feels full-time students subsidize part-time students and he has attempted to correct this. Jerry McCreary questioned Senior Dean Cullen regarding the tuition break of 2 to 6 credit hours and the large jump at 7 credits. Senior Dean Cullen responded and much Board discussion followed on several tuition questions. (Copies attached and made a part of the official minutes.)

Motion 04172014#1

Member McCreary moved to pass the Tuition and Fee Schedule for 2014-15 that is in the packet. Member Bittner seconded the motion. Discussion on the motion followed. A vote was taken to close discussion; all ayes. Vote taken on motion; three ayes, one nay, and one abstention; motion passed with three ayes.

C. Solar Project Update/Information/Discussion/Action

Senior Dean Cullen reported the project is moving and that a finance company has been identified for the energy company, it is called SunWise. Financials for last academic year have been requested. Folium was not able to secure financing and by going with SunWise we may not have to expend the \$12,500 that the Board approved at the last meeting. He stated that the incentives were still available and it is the same PPA (Power Purchase Agreement) as originally reviewed by the Board. Questions were asked and discussion followed.

D. Accreditation/Information/Discussion/Action

Member Stephenson presented the information provided in the packet requested by the HLC, (Higher Learning Commission) regarding our Provisional Status. He stated that this was the first time the HLC had ever dealt with Provisional status.

D1. Accreditation Update and Review of letter to HLC/Information/Discussion/Action

Member Stephenson reviewed the letter which he drafted to the HLC which provided all the information they requested regarding our Provisional status. The HLC has responded informing the Board that we may proceed with the submission of a Letter of Inquiry with Preliminary Evidence. He stated that HLC has 60 days to review the information, respond to us and schedule an interview with the Board. The Board recognized Dr. Stephenson for all the work he has done on this project. (Copies attached and made a part of the official minutes.)

E. Lobbyist Services/Information/Discussion

President Moorhead stated that the lobbying community needs to be aware that the selection process is open in May. He also stated that some unsolicited information from lobbyists has been received. Member Stephenson stated that the Board may need a formal process to equalize the field. Counsel Chambers reminded the Board that no action could be taken as this was an information and discussion item on the agenda. He also stated that if the item is \$50,000 or more, a sealed bid is needed.

The Board recessed at 11:45 am.

The Board reconvened at 11:51 am.

5. New Business**A. Budget FY2014-15/Information/Discussion**

Senior Dean Cullen reminded the Board that the College operates on three revenue sources: Tuition, State Aid, which reduces each year, and Property Tax Levy. Any grants applied for and received, come with restricted funds. Senior Dean Cullen provided budget information via a Power Point presentation. Figures were presented (2014-\$6,489,981, 2015-\$6,929,448 a difference of 6.8%) and many questions were asked and the Board was made aware of Budget cuts. Much discussion followed. Publication of Budget in the packets is just as it will be published for 2 weeks in *The Arizona SilveBelt* and the *Payson Roundup*. (Copy attached and made a part of the official minutes.)

A1. Roll Call Vote to Publish /Information/Discussion/Action

President Moorhead called for a motion to publish the Truth in Taxation Notice.

Motion 04172014#2

Member McCreary moved for a roll call vote to publish the Truth in Taxation Notice. Member Stephenson seconded the motion. Senior Dean Cullen informed the Board that the documentation supporting the notice would be included in the publication. Roll Call vote taken; Motion passed with five ayes. No opposed.

Motion 04172014#3

Member Stephenson moved to publish the budget as presented using the State forms. He stated that this motion is an elaboration of A1. Motion seconded by Secretary Bittner. Roll Call vote taken; motion passed with five ayes. No opposed.

A2. Roll Call Vote to set date for Public Hearing and Date for Adoption of the Budget Information/Discussion/Action**Motion 04172014#4**

President Moorhead called for a Roll Call motion to set date for Public Hearing and Date for Adoption of the Budget which is May 15th.

Member Zilisch moved for a Roll Call vote to set date for Public Hearing and Date for Adoption of the Budget which is May 15th. Motion seconded by Secretary Bittner. Roll Call Vote taken; motion passed with five ayes. No Opposed.

B. Wellness Programs/Fitness Centers (Payson and Gila Pueblo)/Information/Discussion/Action

Member Stephenson questioned how equitable the two programs are and also the utilization in terms of students.

Senior Dean Cullen responded to his questions, informed the Board that he was open to their ideas if cost effective, he provided additional information and informed that Dean Butterfield would extend hours for the fall semester. He also informed the Board that he included enrollment information in their packets. More questions were asked regarding space, instructors, equipment and much discussion followed. (Copy attached and made a part of the official minutes.)

C. CVIT—Lease of Land and CVIT Building/Information/Discussion

Beata Tarasiuk, CVIT Director, addressed the Board requesting consideration of leasing land to CVIT for a building at GPC to house CVIT District Offices. CVIT currently has seven Central Programs with approximately 100 students at GPC and has a good working relationship with this College. There would be no cost to the college for land development or the building. CVIT is asking for a long-term lease and nominal value of \$1 or \$10 per year. She has been asked by her Board to explore the College Board's feelings on this issue. Questions were asked and discussion followed.

D. IGA—City of Globe/Information/Discussion/Action

Senior Dean Cullen outlined the IGA with the City of Globe which was included in the packet and stated that this is the same IGA used each year except for the removal of one clause (Section 4-page1) which addresses waivers for Senior Citizens. The IGA is renewable every year. Questions were asked and discussion followed. (Copy attached and made a part of the official minutes.)

Motion 04172014#5

Member Stephenson moved to adopt the Intergovernmental Agreement with the City of Globe. Secretary Bittner seconded the motion. Vote taken; motion passed with five ayes. No opposed.

6. Consent Agenda**A. Approval of meeting minutes—Special Meeting March 27, 2014/Discussion/Action**

President Moorhead asked for discussion on the meeting minutes. No discussion followed.

Motion 04172014#6

Member McCreary moved to approve the consent agenda item of the Special Meeting on March 27, 2014. Member Stephenson seconded the motion. Vote taken; motion passed with five ayes. No opposed. (Copy attached and made a part of the official minutes.)

7. Items for Consideration for next meeting/Discussion

- Budget
- Lobbyist Services
- Accreditation

8. Adjournment/Action

Member Zilisch moved to adjourn. Meeting adjourned at 1:00p.m.

Respectfully submitted,

Susan Gallo,
Recording Secretary

Attest:


Armida Bittner
Secretary